

# CREATIVE PORTLAND<sup>ME</sup>

P.O. Box 4675 | Portland, ME | 04112 | 207-370-4784

## Board of Directors Meeting

Thursday, March 8, 2018

3:30 - 5:00pm

84 Free Street

### AGENDA

1. Welcome and President's Comments

**Governance:**

- a. Welcome two new board members, Nicole Barna & Lisa Bloss, appointed by the City on Wed Feb. 21, 2018
- b. PACA merger into Creative Portland  
**ACTION:** Vote to accept merger of Portland Arts & Cultural Alliance (PACA), as amended and passed by city council on March 19, 2012, to be filed with the State of Maine.

2. Consent Agenda

- a. January minutes (attached)
- b. Financial update through January 2018 (attached)  
**ACTION:** Vote to accept Consent Agenda

3. Executive Director's Report

4. Mission & Core Values Statement Discussion

5. Committee Chair Updates

- a. Governance
- b. Finance
- c. Advancement

### FY18 Board Meetings Upcoming Dates:

May 2, 2018

June 27, 2018

## **Creative Portland Board Minutes**

January 3, 2018

Creative Portland Office

84 Free Street

Board in Attendance: Carol Walker Aten, Brian Marshall, Daniel Minter, Peter Bass, Greg Mitchell, David Brenerman, Kate Anker, Raffi Der Simonian, Emily Isaacson, Zeke Callanan

Staff: Dinah Minot & Emily Southard

Audience: Allie Legere, Julia Durgie, Carol McCracken

Meeting called to order 3:37pm

### **Welcome & President's Comments**

Welcome to the board.

### **Consent Agenda**

Mr. Brenerman reminded the board that they had already received the materials in the consent agenda and asked if there were any questions or changes to note. There were none.

### **Motion to Accept Consent Agenda**

First: Mr. Bass; Second: Ms. Anker

Discussion: n/a

Vote: Unanimous

### **Committees established at board retreat**

Review of the committees and announcement of the committee chairs, as follows:

- Governance - Ms. Aten
- Finance - Mr. Marshall
- Advancement - Ms. Anker

Each chair then gave a brief synopsis of the purpose and tasks of their committee. Committee meetings will occur every other month, on the alternate month of board meetings, or more or less frequently as deemed necessary.

### **Executive Director's Report**

An interim work plan as well as an amended budget were presented to guide the organization for the second half of fiscal year 2018. Discussion ensued regarding individual items on the work plan and alignment with the mission, a conversation that it was decided should be continued in the committees over the next six months to inform a work plan for fiscal year 2019. The interim work plan was approved.

### **Other Business**

The Executive Director asked for assistance from the board with booking Arts in the Chamber performers and "manning the fort" during First Friday Art Walk.

### **Motion to adjourn**

First: Mr. Der Simonian

Vote: Unanimous

Meeting adjourned 5:02pm

Minutes respectfully submitted by Emily Southard